

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center, 874 Collins Road, Room 103
Jefferson, WI 53549
****REVISED – 8/4/17**

Date: Tuesday, Aug 8, 2017 Time: 8:30 a.m.

Committee Members:

Mode, Jim (Chair)
Jones, Dick (Vice Chair)
Kutz, Russell
Tietz, Augie

McKenzie, John (Secretary)
Crouse, Cynthia
Schultz, Jim

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the August 8, 2017 Agenda
5. Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)
6. Approval of July 11, 2017 Board Minutes
7. Communications
8. Review of the June, 2017 Financial Statement
9. Discuss and Approve July, 2017 Vouchers
10. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center
11. Discussion and Possible Action on New Professional Service Contracts (Adult Alt. Care, Home Modification)
12. Discuss People Against Domestic and Sexual Abuse (PADAs) Financial Information
13. Discussion and Possible Action on 2018 Budget Presentation
14. Discuss and Possible Action on Comprehensive Community Services (CCS) billing rates
15. ****Discussion and possible action on reviewing sidewalk/ concrete bids**
16. Review and Discuss moving Wraparound position to the Community Support Program
17. ***Discussion and Possible Action for Proclamation in Support of September Recovery Month**
18. Director's Report
19. Discuss Potential Agenda Items for September Board Meeting.
20. Adjourn

Next Scheduled Meetings:

Tuesday, September 12, 2017 at 8:30 a.m.
Tuesday, October 10, 2017 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

JEFFERSON COUNTY HUMAN SERVICES

Board Minutes

July 11, 2017

Board Members Present: Jim Mode, Richard Jones, Russell Kutz, Cynthia Crouse, John McKenzie and Jim Schultz

Absent: Augie Tietz

Others Present: Director Kathi Cauley; Deputy Director Brent Ruehlow; Administrative Services Division Manager Brian Bellford; Economic Support Manager Jill Johnson; Aging & Disability Resource Division Manager Sharon Olson; Office Manager Donna Hollinger, Maintenance Supervisor Ryan Mundt, County Administrator Ben Wehmeier and PADA Executive Director Tracy Jahnke.

1. CALL TO ORDER

Mr. Mode called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

All present/Quorum established.

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we are in compliance.

4. REVIEW OF THE JULY 11, 2017 AGENDA

Items 12, 13, 15 and 16 will be moved up under item #9.

5. PUBLIC COMMENTS

The new Executive Director of PADA, Tracy Jahnke, presented the 2016 Annual Report (attached) and spoke about the services they provide. The Agency has changed its philosophy by disclosing their whereabouts and engaging in public promotion to convey that there is no shame in the need for domestic violence and sexual assault services. She had a \$60,000 funding request for their organization.

6. APPROVAL OF THE JUNE 13, 2017 BOARD MINUTES

Mr. Kutz made a motion to approve the June 13, 2017 board minutes.

Mr. Jones seconded.

Motion passed unanimously.

7. COMMUNICATIONS

No communications

8. REVIEW OF MAY 2017 FINANCIAL STATEMENT

Mr. Bellford reviewed the May 2017 financial statement (attached) and reported that there is a projected positive fund balance of \$19,655, which includes our carryover from 2016 but excludes any prepaid adjustments. Projections this early in the year are subject to change. He also presented the summary and financial statements (attached) that detail revenue, expenses, tax levy and variance by program within each Division and discussed the areas that

are having the most impact on the budget. He also presented reports showing Detox and Alternate Care statistics (attached).

9. REVIEW AND APPROVE JUNE, 2017 VOUCHERS

Mr. Bellford reviewed the June 2017 summary sheet of vouchers totaling \$491,098.03 (attached).

Mr. Jones made a motion to approve the June 2017 vouchers totaling \$491,098.03.

Mr. McKenzie seconded.

Motion passed unanimously.

10. DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER

Child & Family Resources:

Mr. Ruehlw reported on the following items:

- **All Key Outcome Indicators** are all being met except for Juvenile Justice, which set a difficult goal of 90% of the youth on delinquency orders will remain in the community.
- We are trending down for alternate care costs. We sent 12 children kids home, however we had 10 new children who we placed in temporary physical custody.
- We had a call from DCF asking if we would be a site for the Federal Services Review in April, 2018. This is good news for us because we do have positive results and it will be recognition to the staff.
- We receive funding from the state for "In-home safety services" and use it more than any other county, so we were asked to share how we use it. It keeps kids safe in the home.

Behavioral Health:

Ms. Cauley reported on the following items:

- **Key Outcome Indicators** are all being met
 - We had 15 emergency detentions in June
 - Crisis calls are up to 4854 through June
 - Suicide calls are up.
- We are working with four school districts including Watertown, Jefferson, Fort Atkinson and Whitewater to bring a social and emotional curriculum training to their schools.
- We received positive feedback from the state on our Project Yes! outreach projects.
- Placements are down; however, there are several in high cost placements.
- The need for AODA residential treatment continues. We continue to track the costs and outcomes.
- We have decided not to continue using ECHO as our electronic records system. It has been very slow, caused many problems when working with it, and they have not moved to the next platform. Our MIS programmers will be able to build us what we need and Land Information is able to help by scanning our forms.

Administration:

Mr. Bellford reported on the following items:

- We are beginning the 2018 budget process.
- We are working on the WIMCR report and are trying to recover MA costs from 2016.
- We are transitioning to the Munis Accounting system

- We will be transitioning away from ECHO

Economic Support:

Ms. Johnson reported on the following items:

- Our **Key Outcome Indicators** were as follows:
 - *We have 30 days to get 100% of all applications processed.* We processed 99.59% of them timely.
 - *The Consortium Call Center must answer calls timely within 95% of the time.* The Call Center was at 95.77%. A report comparing 10 consortiums were presented.
- We will have Ready Kids for School on August 12, which is to distribute school supplies.
- The new Child Care Coordinator for our Region will be visiting on Friday.
- We pay 18% in the consortium for the trainer's salary and have revised the job description. The trainer will be coming to our site more often now.

ADRC:

Ms. Olson reported on the following items:

- The key outcome indicator has been met within the Adult Protective Services and Elder Abuse programs in that 100% of referrals are responded to within the time frames contained in the statute.
- The ADRC's KOI has improved for June 2017 as screens are at 90% compliance to improve response time of functional screen assessment. During the month of June, 18 of the 20 screens were completed and calculated for eligibility within 14 days.
- A grant proposal of \$3,150 to fund some renovations for the ADRC to become ADA compliant has been submitted. Per the recommendation of our Independent Contracted Agency Society's Assets, we will need to either lower the window or install a doorbell for someone in a wheelchair to notify staff at our reception desk. We also need to make bathroom modifications.
- The Home Delivered Meal Program's KOI was met in June. There were nine new home delivered meal requests and no one was denied. In June, we served 2,233 meals, and our average was 102 meals a day.
- We are working with the Waterloo Library on the Sip and Swipe program to promote communication through technology for our seniors. There were three iPads from the State that were given to the Waterloo Library. We will get more to promote the Sip and Swipe program at the ADRC or at the Memory Cafes.
- The Transportation Program's KOI is to meet qualifying ride requests 100% of the time. In June, there were 455 scheduled 1-way trips, 36 were canceled and 6 trips were nc/ns leaving 413 trips for the Driver Escort Program. The Veteran's Van provided 87 one-way trips. There is a shortage of volunteer driver's for the Veteran's Van as two days were not covered in June due to no drivers.
- As part of the Assessable Community Transportation Initiative team along with the City of Fort Atkinson, The Fort Senior Center and Brown Cab was awarded a \$100,000 grant from Easter Seals to improve transportation in the Fort Atkinson Area. They are in the planning stages working on needs assessment. This is primarily for seniors and persons with disabilities but they will also look at the community such as children and employment/transportation needs.

- Our Dementia Care Specialist team provided training to 46 Community members in the State Dementia Crisis Training Program. We used the \$13,600 in carry over funding of DCS funding from last year. An additional 123 people signed up for Dementia Response for Crisis Responders training in August and September. The Fort Atkinson Police Department had an article in the JC Daily Union that all of their staff were certified as Crisis Responders for Dementia.

11. DISCUSSION AND POSSIBLE ACTION ON NEW PROFESSIONAL SERVICE CONTRACTS (INPATIENT SERVICES, RESPITE, DAILY LIVING SKILLS, CHILD ALT CARE, DAY PROGRAMMING)

Ms. Cauley reported that we have six new service providers. (attached)

Mr. Jones made a motion to approve the contracts as listed.

Mr. McKenzie seconded.

Motion passed unanimously.

12. DISCUSSION AND POSSIBLE ACTION ON REQUEST FOR PROPOSAL FOR CONCRETE CAPITAL PROJECT

Mr. Mundt showed an aerial view of the areas where the concrete shifted and is in need of repair at Human Services, Hillside, Lueder Haus and WDC, which will cost approximately \$30,000. The capital budget has \$15,000 available for this project. We have \$15,000 budgeted for a maintenance truck and were able to purchase a truck last year, so we would like to move the \$15,000 from the truck account to concrete.

Mr. McKenzie made a motion to cancel the \$15,000 for a maintenance truck and apply it to the concrete project.

Mr. Schultz seconded.

Motion passed unanimously.

13. DISCUSSION AND POSSIBLE ACTION ON THE FIRE ALARM BIDS

Mr. Mundt presented the fire alarm bids. (attached) He is recommending Omni Technologies, who will do the complete system, for \$110,769.00. \$85,000 was originally allocated to roof repair, which can wait, and approximately \$50,000 was carryover from last year. The amount originally allocated to the roof repair was shifted to the fire alarm project in March.

Mr. McKenzie made a motion to accept the Omni Technologies in the amount of \$110,769.00.

Mr. Jones seconded.

Motion passed unanimously.

Ms. Cauley commended Mr. Mundt for the large job that this turned out to be.

14. DISCUSSION AND POSSIBLE ACTION ON RESOLUTION CREATING A FULL-TIME PSYCHOTHERAPIST POSITION AT HUMAN SERVICES.

Ms. Cauley reported that due to the increase in the need for services, we applied for the State Targeted Response to the Opioid Crisis Grant (STR) and would like to create a full-time psychotherapist position with those funds. The State has not released the information on who received the grant yet, but we would like this pre-approved so we can move quickly if we are a recipient.

Mr. Jones made a motion to create a full-time psychotherapist as long as we are awarded this grant.

Mr. Schultz seconded.

Motion passed unanimously.

15. UPDATE AND DISCUSSION ON CAPITAL PROJECTS AND 5-YEAR CAPITAL PLAN

Mr. Mundt spoke about the projects that were done in 2016. Mr. Bellford discussed the funds that were allocated to each project (attached) and what projects are yet to be done. He then reviewed the capital finance plan for the years 2018 – 2023. The Lueder Haus has a retaining wall that is in need of repair.

16. UPDATE AND DISCUSSION ON BUILDING OPERATIONS AND MAINTENANCE

Mr. Mundt discussed other maintenance projects that have come up. (attached)

- The HVAC system needs updating and we found some used parts from a school district that does not need them anymore and we may be able to purchase them quite reasonably.
- We are working remotely now with the cameras, door security and HVAC. This has been very helpful not requiring anyone to be on site to make changes.
- We worked with Andy at the Land Information Office and had CAD drawings done of the buildings. This will be helpful because we can give them to law enforcement, have accurate evacuation maps, and have the capability to link asset inventory to each room.
- We are working with US Cellular to enhance the signal in the basement when people are there during emergencies.

17. DISCUSSION AND POSSIBLE APPROVAL ON THE FUNDING REQUESTS FROM PUBLIC HEARING AND PUBLIC COMMENT

1. Community Dental Clinic - \$7,500
2. Watertown Area Cares Clinic - \$10,000
3. PADA - \$60,000

Mr. Wehmeier stated that he is in support of the Community Dental Clinic and Watertown Area Cares Clinic because it helps reduce the burden of county government.

Mr. Jones made a motion to approve the funding requests of Community Dental Clinic in the amount of \$7,500 and the Watertown Area Cares Clinic in the amount of \$10,000.

Mr. Schultz seconded.

Motion passed unanimously.

Mr. Mode reported that PADA requested \$60,000. Ms. Cauley stated that they should provide performance based outcomes and would like to see that added to their mission statement.

Mr. Kutz made a motion to approve PADA's funding request of \$60,000.

Mr. Schultz seconded.

After further discussion, Mr. Schultz made a motion to amend the motion to include reviewing their key outcome indicators and financial information before disbursing funds.

Mr. Jones seconded.

Motion passed unanimously.

18. DIRECTOR'S REPORT

Ms. Cauley reported that as discussed last month, we sent letters to our legislators regarding Chapter 980 - Sexually Violent Person Commitments. We asked for an exception to the 1500 feet rule and the rule requiring the creation of a committee to find housing for these individuals.

19. DISCUSS UPDATES FROM WISCONSIN COUNTY HUMAN SERVICES ASSOCIATION

WCHSA continues to work with DHS on the elimination of the CLTS wait list.

20. DISCUSS AND POSSIBLE ACTION REGARDING DEPARTMENT OF CHILD FAMILY MEMO REGARDING CHILDREN PLACED IN OUT OF HOME CARE AND CHILD SUPPORT FUNDS.

Ms. Cauley referred to a memo from DCF regarding "Child Support Referrals from eWiSACWIS for Parents of Children in Out-of-Home Care." (attached) The memo states "Research...shows that removing money from a parent's household while a child is in out-of-home care (OHC) leads to longer stays in OHC for the child(ren)." Because of our unique fiscal approach to working with parents of children in OHC, Mr. Ruehlow was invited to be on the committee to review this topic. Once learning of the intent to relieve parents of all of the child support obligations, Jefferson County shared their opposition on the issue as well as the fiscal impact to the County. Unfortunately, the committee felt that they should support the new research. Ms. Cauley reported that if this goes through and we cannot recoup the money from Child Support, costs may come out of tax levy. Ms. Cauley added that the memo is in the public comment stage and we could send a letter not to support this change.

Mr. Mode made a motion to oppose this policy and to send a letter to WCHSA and DCF notifying them of our position.

Mr. Schultz seconded.

Motion passed unanimously.

21. DISCUSS POTENTIAL AGENDA ITEMS FOR THE AUGUST BOARD MEETING

- PADA Financials
- 2018 Budget

22. ADJOURN

Mr. Jones made a motion to adjourn the meeting.

Mr. Kutz seconded.

Motion passed unanimously.

Meeting adjourned at 10:45 a.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING

Tuesday, August 8, 2017 at 8:30 a.m.

Workforce Development Center, Room 103

874 Collins Road, Jefferson, WI 53549

Financial Statement Summary

June, 2017

We are projecting a positive year-end fund balance of \$63,812. This includes our carryover from 2016 but excludes any prepaid adjustments. Projections this early in the year are subject to change.

Summary of Variances:

Revenue: Overall, revenues are projected to be unfavorable by \$1,902,181. Last month, this projection was \$1,806,384. We ended 2016 with an unfavorable balance of \$925,005.

- As has been the case, CLTS revenue is driving this unfavorable balance. We are projecting CLTS revenue to be under budget by \$1,355,935. Conversely, we are projecting CLTS expenses to be under budget by \$1,349,381.
- CCS revenues are projected to be under budget by \$464,029. Conversely, CCS expenses are projected to be under budgeted by \$291,966. A comparison of CCS revenue (cash collections) for the past few years is below.

2015 Revenue	2016 Revenue	2017 Projected Revenue	2017 Budgeted Revenue
1,084,926	1,275,015	1,373,040	1,837,069

Because we are not collecting enough CCS revenue to cover our CCS costs, we are recommending increasing the CCS billing rates.

	2015	2016
Revenue (accrual basis)	914,496	1,200,168
Expenses (includes depr and indirect)	991,078	1,312,530
Variance	76,583	112,362
WIMCR Collection (collected in following year)	76,728	TBD

Expenditures: Overall, expenses are projected to be favorable by \$1,902,181. Last month, this projection was \$1,826,039. We ended 2016 with a favorable balance of \$1,313,161. The favorable projection in 2017 is primarily due to underspending of the following programs by the following projected amounts: CLTS waiver of \$1,349,381; salary & fringes of \$441,239; CCS of \$291,966; and hospitals of \$282,831.

Major Classifications Impacting the Balance

- **Salary expenses are projected to be under budget by \$333,753:** Salaries were under budget by \$159,485 in 2016. Unpaid time taken in early 2017 is contributing to this variance. Additionally, some other expenses – such as step increases, the COLA, positions budgeted for mid-year, and payouts due to retirements – show up later in the year.

- **Fringes and benefit expenses are projected to be under budget by \$107,486:** Fringes were under budget by \$223,167 in 2016. Fringes would correlate with salaries. Health insurance expenses are projected to be under budget by \$84,692.
- **Children Alternate Care expenses are projected to be over budget by \$178,774*:** Children Alternate Care (includes Alternate Care, Child Caring Institutions, Detentions, and Shelter Care) was under budget by \$28,613 in 2016. A comparison of costs incurred is below:

	2017	2016
June	\$190,919	\$143,671
Monthly Average	\$205,734	\$176,235
YTD Total (through June)	\$1,234,401	\$991,620

* = This budgeted analysis does not include our carryover of \$267,180 from 2016.

- **Children's Waiver expenses are projected to be under budget by \$1,349,935:** We have been reallocating funds to other clients in the program or to add clients to the program. Our 2017 budget includes \$337,775 of State match expenses, but we are projecting to spend our match with Children's COP funds.
- **Hospital/Detox is projected to be under budget by \$461,147 (Net basis):**

	Budget	Actual	Projection
Revenue	\$321,591	\$302,985	\$499,907
Expenditures	\$1,314,353	\$417,728	\$1,031,522
Net	\$(992,762)	\$(114,743)	\$(531,615)

We ended 2016 with a net balance of \$(898,905). The improved 2017 projection is due to reduced hospitalizations and a large collection in March 2017 for numerous prior months. We anticipate more hospitalization expenses in the second half of 2017 than in the first half.

- **Operating Costs are projected to be under budget by \$273,634:** Operating costs were under budget by \$418,979 in 2016. Capital outlay and supplies and services are projected to be under budget by \$33,142 and \$60,040, respectively.
- **Other Contracted costs are projected to be under budget by \$18,769:** These costs were under budget by \$319,816 in 2016. The change in position this year is due to increased costs in the 1915i Program, which are projected to be over budget by \$87,119 in 2017. Offsetting this are Miscellaneous Services, which are projected to be under budget by \$69,938.
- **Community Care costs are projected to be over budget by \$232,634:** These costs were over budget \$115,217 in 2016.

BEHAVIOR HEALTH DIVISION: Projected favorable balance of \$31,525.

In May of 2017, we received a charge for Winnebago/Mendota of \$78,386. In June of 2017, we received a charge for Winnebago/Mendota of \$63,278.

CHILDREN & FAMILY DIVISION: Projected unfavorable balance of \$118,148, which is improved from last month's projected unfavorable balance of \$235,574. This is due to the high cost of alternate care placements.

ECONOMIC SUPPORT DIVISION: Projected favorable balance of \$38,138, which is down from last month's projected favorable balance of \$166,859. This is due to increased income maintenance expenditures and reduced child day care revenue projections.

AGING & ADRC DIVISION: Projected unfavorable balance of \$24,172.

ADMINISTRATIVE DIVISION: Projected favorable balance of \$136,469. This is due to capital outlay, vehicle escrow, and overhead (supplies and services) expenditures being under budget.

Statements are unaudited.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT

STATEMENT OF REVENUES & EXPENDITURES

Projection based on June 2017 - Financial Statements

SUMMARY

Federal/State Operating Revenues
 County Funding for Operations (tax levy & transfer in)
 less: Prepaid Expense Transfer
 Total Resources Available
 Total Adjusted Expenditures
 OPERATING SURPLUS (DEFICIT)
 Balance Forward from 2016-Balance Sheet Operating Reserve
NET SURPLUS (DEFICIT)

@	Y-T-D Ledgers	Adjust- -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2017 Budget	Year End Variance
	3,999,086	2,862,725	6,861,810	6,571,692	7,720,638	13,539,095	15,441,276	(1,902,181)
	4,601,350	0	4,601,350	4,460,675	4,430,049	8,860,097	8,860,097	0
	0	0	0	0	0	0	0	0
	8,600,436	2,862,725	11,463,161	11,032,367	12,150,687	22,399,192	24,301,373	(1,902,181)
	10,456,428	907,341	11,363,770	10,364,976	12,351,050	22,736,210	24,702,203	1,965,993
	(1,855,993)	1,955,384	99,391	667,391	(200,363)	(337,018)	(400,830)	63,812
	400,830		400,830	744,772		400,830	400,830	0
	(1,455,163)	1,955,384	500,221	1,412,163	(200,363)	63,812	(0)	63,812

REVENUES

STATE & FEDERAL FUNDING

MH & AODA Basic County Allocation	422,339	554,147	976,486	977,924	977,924	1,952,972	1,955,848	(2,876)
Children's Basic County Allocation	230,496	219,925	450,421	447,600	436,490	900,841	872,979	27,862
Family Care County Contribution	0	0	0	0	0	0	0	0
Children's L/T Support Waivers	227,076	130,876	357,952	(741)	805,066	715,903	1,610,132	(894,229)
Behavioral Health Programs	90,716	26,752	117,468	119,287	153,018	296,936	306,036	(9,100)
Community Options Program	0	115,216	115,216	72,706	109,059	230,433	218,118	12,315
Aging & Disability Res Center	212,020	229,451	441,471	608,208	437,032	882,943	874,063	8,880
Aging/Transportation Programs	302,305	30,889	333,194	338,527	329,348	666,388	658,696	7,692
Project YES!	58,406	93,754	152,160	151,776	164,157	304,319	328,314	(23,995)
Youth Aids	309,996	26,740	336,736	354,079	347,649	673,472	695,298	(21,826)
IV-E TPR	15,914	5,138	21,051	14,615	30,082	42,103	60,163	(18,060)
Family Support Program	0	0	0	0	0	0	0	0
Children & Families	59,676	(9,314)	50,363	57,068	30,043	100,725	60,086	40,639
ARRA Birth to Three	0	0	0	0	0	0	0	0
I.M. & W-2 Programs	486,552	276,676	763,228	711,864	796,580	1,526,456	1,593,160	(66,704)
Client Assistance Payments	111,148	58,212	169,360	146,400	151,820	338,720	303,639	35,081
Early Intervention	84,022	0	84,022	82,782	82,782	168,044	165,564	2,480
Total State & Federal Funding	2,610,666	1,758,462	4,369,127	4,082,095	4,851,048	8,800,255	9,702,096	(904,321)

COLLECTIONS & OTHER REVENUE

Provided Services	670,212	875,923	1,546,135	1,803,192	1,936,023	3,088,544	3,872,046	(783,502)
Child Alternate Care	53,088	0	53,088	43,856	69,907	106,176	139,814	(33,638)
Adult Alternate Care	109,315	0	109,315	115,949	120,439	218,631	240,878	(22,247)
Children's L/T Support	82,670	51,036	133,706	212,240	364,560	267,413	729,119	(461,706)
1915i Program	40,309	40,517	80,826	78,961	77,444	161,444	154,887	6,557
Donations	43,029	0	43,029	39,342	39,527	77,580	79,054	(1,474)

Cost Reimbursements
Other Revenues
Total Collections & Other

TOTAL REVENUES
EXPENDITURES

WAGES

Behavioral Health
Children's & Families
Community Support
Comp Comm Services
Economic Support
Aging & Disability Res Center
Aging/Transportation Programs
Childrens L/T Support
Early Intervention
Management/Overhead
Lueder Haus
Safe & Stable Families
Supported Emplmt
Total Wages

FRINGE BENEFITS

Social Security
Retirement
Health Insurance
Other Fringe Benefits
Total Fringe Benefits

OPERATING COSTS

Staff Training
Space Costs
Supplies & Services
Program Expenses
Employee Travel
Staff Psychiatrists & Nurse
Birth to 3 Program Costs
Busy Bees Preschool
ARRA Birth to Three
Opp. Inc. Payroll Services
Other Operating Costs
Year End Allocations
Capital Outlay
Total Operating Costs

BOARD MEMBERS

Per Diems
Travel

@	Y-T-D	Adjust	Y-T-D	Prior Y-T-D	Prorated	Year End	2017	Year End
Ledgers		-ments	Projection	Projection	Budget	Projection	Budget	Variance
54,793	0	54,793	54,834	107,434	82,606	107,434	165,211	(57,777)
335,003	136,787	471,790	141,223	711,618	179,086	711,618	358,171	353,447
1,388,420	1,104,263	2,492,683	2,489,597	4,738,840	2,869,590	4,738,840	5,739,180	(1,000,340)
3,999,086	2,862,725	6,861,810	6,571,692	13,539,095	7,720,638	13,539,095	15,441,276	(1,904,661)
750,312	0	750,312	689,839	1,539,931	692,912	1,539,931	1,385,823	154,108
932,869	10,000	942,869	928,397	1,886,734	942,346	1,886,734	1,884,796	1,938
412,739	6,000	418,739	384,735	836,854	421,428	836,854	842,855	(6,001)
353,077	17,500	370,577	279,525	741,155	438,746	741,155	877,491	(136,336)
531,698	5,000	536,698	545,345	1,073,396	561,456	1,073,396	1,122,911	(49,515)
232,682	0	232,682	258,734	465,365	214,077	465,365	428,153	37,212
205,033	0	205,033	246,103	410,067	210,781	410,067	421,562	(11,495)
84,551	0	84,551	78,049	169,102	92,752	169,102	185,504	(16,402)
154,017	0	154,017	151,827	308,034	156,841	308,034	313,682	(5,648)
474,546	20,000	494,546	507,629	989,093	637,355	989,093	1,274,710	(285,617)
139,794	1,500	141,294	132,027	282,589	140,318	282,589	280,635	1,954
107,223	0	107,223	114,336	214,447	116,198	214,447	232,396	(17,949)
0	0	0	0	0	0	0	0	0
4,378,543	60,000	4,438,543	4,316,546	8,916,765	4,625,207	8,916,765	9,250,518	(333,753)
324,653	0	324,653	311,832	652,012	348,401	652,012	696,801	(44,789)
290,945	0	290,945	267,987	584,349	309,496	584,349	618,992	(34,643)
1,273,535	10,000	1,283,535	1,220,249	2,571,969	1,328,331	2,571,969	2,656,661	(84,692)
73,938	0	73,938	21,313	113,755	28,559	113,755	57,117	56,638
1,963,071	10,000	1,973,071	1,821,381	3,922,085	2,014,786	3,922,085	4,029,571	(107,486)
30,307	0	30,307	28,252	60,478	28,004	60,478	56,008	4,470
74,789	0	74,789	86,416	149,578	97,503	149,578	195,006	(45,429)
489,192	17,500	506,692	442,239	1,013,384	536,712	1,013,384	1,073,424	(60,040)
66,264	0	66,264	68,811	132,528	90,881	132,528	181,762	(49,234)
71,539	0	71,539	67,213	142,995	83,060	142,995	166,119	(23,124)
215,841	0	215,841	206,762	431,681	217,250	431,681	434,500	(2,819)
102,339	7,000	109,339	115,711	218,678	126,536	218,678	253,071	(34,393)
1,282	0	1,282	1,548	2,563	1,452	2,563	2,904	(341)
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
1,563	0	1,563	66,889	3,125	21,901	3,125	43,803	(40,678)
(23,148)	28,476	5,328	(14,888)	10,656	(220)	10,656	(439)	11,095
113,358	159,257	272,615	188,009	329,916	181,529	329,916	363,058	(33,142)
1,143,324	212,233	1,355,557	1,256,961	2,495,582	1,384,608	2,495,582	2,769,216	(273,634)
2,310	0	2,310	2,255	4,620	3,500	4,620	7,000	(2,380)
902	0	902	0	1,804	0	1,804	0	1,804

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2017 Budget	Year End Variance
0	0	0	0	375	0	750	(750)
0	0	0	0	0	0	0	0
3,212	0	3,212	2,255	3,875	6,424	7,750	(1,326)

Training
Aging Committee

Total Board Members

CLIENT ASSISTANCE

W-2 Benefit Payments
Funeral & Burial
Medical Asst. Transportation
Energy Assistance
Kinship & Other Client Assistance
Total Client Assistance

0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
79,364	0	79,364	57,357	78,320	158,728	156,639	2,089
37,714	0	37,714	44,499	43,869	75,428	87,738	(12,310)
117,078	0	117,078	101,856	122,189	234,156	244,377	(10,221)

MEDICAL ASSISTANCE WAIVERS

Childrens LTS

Total Medical Assistance Waivers

269,361	108,184	377,544	66,811	1,052,235	755,088	2,104,469	(1,349,381)
269,361	108,184	377,544	66,811	1,052,235	755,088	2,104,469	(1,349,381)

COMMUNITY CARE

Supportive Home Care
Guardianship Services
People Ag. Domestic Abuse
Family Support
Transportation Services
Opp. Inc. Delinquency Programs
Opp. Inc. Independent Living
Other Community Care
Elderly Nutrition - Congregate
Elderly Nutrition - Home Delivered
Elderly Nutrition - Other Costs
Total Community Care

13,192	0	13,192	15,343	13,942	26,385	27,884	(1,499)
12,696	0	12,696	13,004	16,000	25,392	32,000	(6,608)
30,000	0	30,000	30,000	30,000	60,000	60,000	0
0	0	0	0	0	0	0	0
16,374	0	16,374	14,831	25,346	32,749	50,691	(17,942)
7,116	0	7,116	8,008	16,016	14,231	32,031	(17,800)
0	0	0	0	0	0	0	0
239,880	57,022	296,902	146,078	188,970	637,259	377,940	259,319
28,024	0	28,024	28,564	22,679	56,048	45,357	10,691
45,901	0	45,901	47,178	35,891	91,802	71,781	20,021
4,176	0	4,176	6,720	10,950	8,353	21,900	(13,547)
397,360	57,022	454,382	309,726	359,792	952,218	719,584	232,634

CHILD ALTERNATE CARE

Foster Care & Treatment Foster
Intensive Comm Prog
Group Home & Placing Agency
L.S.S. Child Welfare
Child Caring Institutions
Detention Centers
Correctional Facilities
Shelter & Other Care
Total Child Alternate Care

453,713	0	453,713	418,183	564,023	925,427	1,128,045	(202,618)
0	0	0	0	0	0	0	0
330,223	0	330,223	240,956	280,971	660,446	561,942	98,504
0	0	0	0	0	0	0	0
405,967	0	405,967	269,728	221,967	758,282	443,934	314,348
23,620	0	23,620	8,050	21,000	47,240	42,000	5,240
0	0	0	0	0	0	0	0
20,400	14,000	34,400	28,857	52,750	68,800	105,500	(36,700)
1,233,923	14,000	1,247,923	965,774	1,140,711	2,460,195	2,281,421	178,774

HOSPITALS

Detoxification Services
Mental Health Institutes
Other Inpatient Care
Total Hospitals

96,433	6,175	102,608	87,338	75,000	205,217	150,000	55,217
227,417	87,703	315,120	477,633	582,177	826,305	1,164,353	(338,048)
0	0	0	0	0	0	0	0
323,850	93,878	417,728	564,971	657,177	1,031,522	1,314,353	(282,831)

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2017 Budget	Year End Variance
OTHER CONTRACTED								
Adult Alternate Care (Non-MAV)	150,052	0	150,052	125,878	133,779	300,104	267,557	32,547
Family Care County Contribution	0	312,549	312,549	312,549	312,549	625,097	625,097	0
AODA Halfway Houses	0	0	0	0	0	0	0	0
1915i Program	228,627	13,476	242,103	255,635	198,543	484,205	397,086	87,119
IV-E TPR	55,397	0	55,397	37,434	75,000	110,793	150,000	(39,207)
Emergency Mental Health	0	0	0	0	0	0	0	0
Work/Day Programs	0	0	0	0	0	0	0	0
Ancillary Medical Costs	110,319	0	110,319	116,623	121,591	234,620	243,182	(8,562)
Miscellaneous Services	73,042	26,000	99,042	97,897	134,011	198,084	268,022	(69,938)
Prior Year Costs	0	0	0	0	0	0	0	0
Clearview Commission	9,272	0	9,272	12,680	15,000	9,272	30,000	(20,729)
Total Other Contracted	626,708	352,025	978,732	958,696	990,472	1,962,175	1,980,944	(18,769)
TOTAL EXPENDITURES	10,456,428	907,341	11,363,770	10,364,976	12,351,050	22,736,210	24,702,203	(1,965,993)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program

Projection based on June 2017 Revenue & Expenditures Financial Statement

Summary Sheet

Program	Annual Projection		Tax Levy	Budget		Variance
	Revenue	Expenditure		Revenue	Expenditure	
Behavior Health						
5000 BASIC ALLOCATION	3,320,781	4,139,700	818,918	3,271,377	4,529,696	439,401
5003 LUEDER HAUS	129,738	532,450	402,712	137,000	514,032	(25,680)
5007 EMERGENCY MENTAL HEALTH	80,110	822,506	742,396	106,000	822,820	(25,576)
5011 MENTAL HEALTH BLOCK	26,128	39,466	13,338	26,128	26,230	102
5025 COMMUNITY SUPPORT PROGRAM	706,530	1,555,077	848,548	760,039	1,545,707	(62,880)
5027 COMP COMM SERVICE	1,373,040	1,466,521	93,481	1,837,069	1,758,487	(172,063)
5031 AODA BLOCK GRANT	190,362	298,041	107,679	171,299	217,833	(61,145)
5043 CERTIFIED MENTAL HEALTH	97,609	0	(97,609)	0	0	97,609
5044 EMERGENCY MENTAL HEALTH	0	0	0	0	0	0
5063 1915i PROGRAM	161,444	484,565	323,121	252,496	397,086	(178,531)
5090 YOUTH EMPOWERMENT SOLUTIONS	304,319	302,238	(2,081)	328,314	359,860	33,627
Total Behavior Health	6,390,061	9,640,565	3,250,504	6,889,722	10,171,751	3,282,029

Children & Families

5001 CHILDREN'S BASIC ALLOCATION	1,158,554	2,717,132	1,558,578	1,117,171	2,920,525	244,776
5002 KINSHIP CARE	81,851	74,914	(6,937)	84,877	84,877	6,937
5005 YOUTH AIDS	672,965	1,965,951	1,292,986	728,739	1,750,555	(271,170)
5006 YOUTH AIDS STATE CHARGES	0	0	0	0	0	0
5008 YOUTH INDEPENDENT LIVING	0	0	0	0	3,570	3,570
5009 YA EARLY & INTENSIVE INT	61,992	152,967	90,975	43,979	150,781	15,827
5121 CHILDRENS COP PROG	230,433	230,433	0	218,118	0	(218,118)
5020 DOMESTIC ABUSE	93,268	60,000	60,000	107,586	60,000	29,360
5021 SAFE & STABLE FAMILIES	0	382,690	289,422	3,000	426,368	7,000
5036 SACWIS	681,761	857,064	175,302	1,570,371	1,694,044	(51,629)
5040 CHILDRENS LTS WAIV-DD	0	82	82	0	0	(82)
5041 CHILDRENS LTS WAIV-MH	0	91	91	0	0	(91)
5042 CHILDRENS LTS WAIV-PD	507	1,365	858	2,000	8,348	5,490
5068 FOSTER PARENT TRAINING	42,103	110,797	68,694	60,163	150,000	21,143
5070 IV-E TPR	0	869,741	869,741	0	867,246	(2,495)
5080 YOUTH DELINQUENCY INTAKE	301,555	282,872	(18,683)	768,880	769,381	501
5082 AUTISM	202,275	722,266	519,990	203,564	744,040	20,486
5175 EARLY INTERVENTION	2,871	3,578	706	6,916	9,450	1,828
5105 KINSHIP ASSESSMENTS	98,141	82,136	(16,005)	62,123	88,190	42,072
5120 Coordinated Services Team	4,350	55,419	51,069	4,000	55,930	861
5188 BUSY BEES PRESCHOOL	10,038	18,685	8,647	0	15,551	6,904
5189 INCREDIBLE YEARS						
Total Children & Families	3,642,664	8,588,181	4,945,517	4,981,487	9,808,856	(118,148)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program

Projection based on June 2017 Revenue & Expenditures Financial Statement

Summary Sheet		Annual Projection		Tax Levy		Budget		() Unfavorable	
Program		Revenue	Expenditure			Revenue	Expenditure	Tax Levy	Variance
Economic Support Division									
5051	INCOME MAINTENANCE	1,443,958	2,037,291	593,333		1,446,038	1,956,887	510,849	(82,484)
5053	CHILD DAY CARE ADMIN	100,504	0	(100,504)		171,886	171,886	0	100,504
5055	W-2 PROGRAM	0	0	0		0	0	0	0
5057	ENERGY PROGRAM	158,728	158,728	0		156,639	156,639	0	0
5071	CHILDREN FIRST	4,000	0	(4,000)		4,800	0	(4,800)	(800)
5073	FSET	15,367	0	(15,367)		0	0	0	15,367
5100	CLIENT ASSISTANCE	5,550	0	(5,550)		0	0	0	5,550
Total	Economic Support Division	1,728,108	2,196,019	467,911		1,779,363	2,285,412	506,049	38,138
Aging Division & ADRC									
5012	ALZHEIMERS FAM SUPP	33,053	26,121	(6,932)		19,009	19,010	1	6,933
5048	AGING/DISABIL RESOURCE	882,943	838,596	(44,347)		874,063	730,658	(143,405)	(99,058)
5075	GUARDIANSHIP PROGRAM	0	25,392	25,392		0	32,000	32,000	6,608
5076	STATE BENEFIT SERVICES	43,921	100,694	56,773		45,882	143,589	97,707	40,934
5077	ADULT PROTECTIVE SERVICES	56,827	110,922	54,095		56,827	103,360	46,533	(7,562)
5078	NSIP	16,198	26,428	10,230		17,955	17,955	0	(10,230)
5151	TRANSPORTATION	239,401	230,162	(9,239)		223,506	230,959	7,453	16,692
5152	IN-HOME SERVICE III-D	4,271	10,299	6,028		4,271	6,000	1,729	(4,299)
5154	SITE MEALS	177,464	132,464	(45,001)		175,221	152,333	(22,888)	22,113
5155	DELIVERED MEALS	97,868	152,963	55,096		105,403	141,074	35,671	(19,425)
5157	SCSP	7,986	0	(7,986)		7,986	8,874	888	8,874
5158	ELDER ABUSE	25,077	96,950	71,874		25,025	81,007	55,982	(15,892)
5159	III-B SUPPORTIVE SERVICE	66,606	64,717	(1,889)		66,706	79,909	13,203	15,992
5163	TITLE III-E	29,940	24,873	(5,067)		29,940	39,920	9,980	15,047
Total	Aging & ADRC Center	1,681,555	1,840,581	159,026		1,651,794	1,786,648	134,854	(24,172)

Summary Sheet

Economic Support Division

Aging Division & ADRC

Total

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program

Projection based on June 2017 Revenue & Expenditures Financial Statement

Summary Sheet

Program	Annual Projection		Tax Levy	Budget		Variance
	Revenue	Expenditure		Revenue	Expenditure Tax Levy	
Administrative Services Division						
5187 UNFUNDED SERVICES		22,520	12,715	0	52,432	39,717
5190 Management		45,417	45,417		778,388	732,971
5190 Management Cleared			0		(778,389)	(778,389)
5195 Vehicle Escrow Account	450	21,034	20,584	0	65,137	44,554
5200 Overhead & Tax Levy	8,946,549	73,012	(8,873,538)	8,999,007	(8,830,097)	43,441
5200 Overhead Cleared		0	0		0	0
5210 CAPITAL OUTLAY		308,882	308,882		363,058	54,176
Balance Sheet Non Lapsing Funds	400,830		(400,830)	400,830	(400,830)	0
Total	9,357,634	470,864	(8,886,770)	9,399,837	(8,750,301)	136,469

GRAND Total	22,800,022	22,736,210	(63,812)	24,702,203	24,702,203	0	63,812
Net Balance							

Note: Variance includes Non-Lapsing from Balance Sheet

Detox/AODA CBRF
Jefferson County - HSD

Detox Facility	Clients *	Comments	Billed YTD **	Days **
Tellurian Community	65	June 2017	\$47,444	101
Matt Talbot Recovery	0	June 2017	\$0	0
Lutheran Social Services	0	June 2017	\$0	0
Hope Haven - Reb	15	June 2017	\$76,825	459
Friends of Women	3	June 2017	\$19,995	129
Meta House, Inc	0	June 2017	\$0	0
All - June 2017	83	2017 total through June	\$144,264	689
All - June 2016	81	2016 total through June	\$93,057	495

* Count is based on Unduplicated Clients.

** Count is based on bills paid through May with a service date in Comments column.

Costs by Month

Month	Relix	AODA
January	\$8,478	\$10,930
February	\$9,041	\$13,090
March	\$12,350	\$29,680
April	\$6,650	\$14,900
May	\$4,750	\$12,150
June	\$6,175	\$16,070
July - estimated	\$7,907	\$7,700

Total Estimated Costs Thru July 2017 \$159,871
Total Costs Through July 2016 \$107,844

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
January-17					
Foster Care	56	1,555	\$73,498	\$47	\$1,312
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	6	186	\$47,904	\$258	\$7,984
Kinship Care	26	779	\$5,830	\$7	\$224
Subsidized Guardianship	14	434	\$4,119	\$9	\$294
Supervised Independent Living	1	31	\$650	\$21	\$650
RCC's	6	186	\$73,035	\$393	\$12,172
RCC's - Out of State	1	31	\$17,050	\$550	\$17,050
Total January 2017	110	3202	\$ 222,086	\$69	\$2,019
		2017 YTD Avg. per Month	\$222,086		
		2016 YTD Avg. per Month (thru January 2016)	\$209,409		
February-17					
Foster Care	58	1,418	\$75,975	\$54	\$1,310
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	7	152	\$39,998	\$263	\$5,714
Kinship Care	25	700	\$5,800	\$8	\$232
Subsidized Guardianship	14	392	\$4,119	\$11	\$294
Supervised Independent Living	1	28	\$525	\$19	\$525
RCC's	6	168	\$64,896	\$386	\$10,816
RCC's - Out of State	1	28	\$15,400	\$550	\$15,400
Total February 2017	112	2886	\$206,713	\$72	\$1,846
		2017 YTD Avg. per Month	\$214,400		
		2016 YTD Avg. per Month (thru February 2016)	\$199,624		
March-17					
Foster Care	56	1,518	\$81,625	\$54	\$1,458
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	6	186	\$47,921	\$258	\$7,987
Kinship Care	26	794	\$5,942	\$7	\$229
Subsidized Guardianship	14	434	\$4,119	\$9	\$294
Supervised Independent Living	1	31	\$525	\$17	\$525
RCC's	6	157	\$60,862	\$388	\$10,144
RCC's - Out of State	1	31	\$17,050	\$550	\$17,050
Total March 2017	110	3151	\$218,044	\$69	\$1,982
		2017 YTD Avg. per Month	\$215,614		
		2016 YTD Avg. per Month (thru March 2016)	\$183,317		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
April-17					
Foster Care	52	1,493	\$85,268	\$57	\$1,640
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	6	180	\$45,120	\$251	\$7,520
Kinship Care	29	829	\$6,471	\$8	\$223
Subsidized Guardianship	14	420	\$4,119	\$10	\$294
Supervised Independent Living	1	30	\$450	\$15	\$450
RCC's	5	150	\$57,928	\$386	\$11,586
RCC's - Out of State	1	11	\$6,050	\$550	\$6,050
Total April 2017	108	3113	\$205,406	\$66	\$1,902
		2017 YTD Avg. per Month	\$213,062		
		2016 YTD Avg. per Month (thru April 2016)	\$172,106		
May-17					
Foster Care	58	1,584	\$86,485	\$55	\$1,491
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	7	178	\$47,801	\$269	\$6,829
Kinship Care	28	868	\$6,496	\$7	\$232
Subsidized Guardianship	14	434	\$4,119	\$9	\$294
Supervised Independent Living	0	0	\$0	\$0	\$0
RCC's	5	128	\$46,333	\$362	\$9,267
RCC's - Out of State	0	0	\$0	\$0	\$0
Total May 2017	112	3192	\$191,234	\$60	\$1,707
		2017 YTD Avg. per Month	\$208,697		
		2016 YTD Avg. per Month (thru May 2016)	\$166,419		
June-17					
Foster Care	53	1,373	\$77,568	\$56	\$1,464
Foster Care Special	0	0	\$0	\$0	\$0
Foster Home Level - 1	0	0	\$0	\$0	\$0
Group Home	10	210	\$54,564	\$260	\$5,456
Kinship Care	36	836	\$6,465	\$8	\$180
Subsidized Guardianship	14	420	\$4,119	\$10	\$294
Supervised Independent Living*	1	10	\$840	\$84	\$840
RCC's	5	131	\$47,363	\$362	\$9,473
RCC's - Out of State	0	0	\$0	\$0	\$0
Total June 2017	119	2980	\$190,919	\$64	\$1,604
		2017 YTD Avg. per Month	\$205,734		
		2016 YTD Avg. per Month (thru June 2016)	\$165,270		

* Includes June and July rent payments

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
		Projected 2017 Cost	\$2,468,803		
		2017 Budget	\$2,281,421		
		Carryover from 2016	\$267,180		
		Total 2017	\$2,548,601		

Management Report

PADA, Inc.

For the period ended December 31, 2016

Item #12



Prepared on
July 11, 2017

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Statement of Activity

January - December 2016

	Total
REVENUE	
39550 Dept. of Justice	52,273.00
40000 Donations-Restricted	500.00
41000 Donations-Unrestricted	21,355.23
42000 Fundraising Events	5,176.89
43000 Grants-United Way N.Wrth & Jeff	25,500.00
43010 DCF Supportive Services	779.41
43015 DCF Childrens Grant	28,821.17
43025 Grants-United Way Watertown	-593.37
43250 DCF Basic Services	80,797.83
43500 Jeff County Human Services	60,000.00
43501 VAWA Grant	7,000.00
44000 Interest Income	462.16
44100 Other Income	342.68
44600 Client Emergency Funds Income	5,700.26
Total Revenue	288,115.26
GROSS PROFIT	288,115.26
EXPENDITURES	
50000 Payroll Expenses	
50001 Salary	148,451.51
50100 Payroll Taxes	11,800.04
50105 WI Unemployment Expense	2,309.60
57000 Health Insurance	10,232.09
Total 50000 Payroll Expenses	172,793.24
50050 Payroll fees	1,401.50
51000 Supplies--Resource materials	417.71
52000 Travel - Mileage	4,526.72
53000 Office Supplies	1,035.69
53250 Furnishings	168.76
53500 Computers and Software	667.75
54000 Printing and Reproduction	2,256.16
55000 Bank Fees	29.19
56000 Community Outreach/Trainings	1,870.71
57100 Insurance	5,467.55
57300 WC Insurance	1,848.75
57500 Telephone	
57501 Office Telephone	2,976.00
57504 Answering Service	3,000.00
57505 Internet	1,197.81
Total 57500 Telephone	7,173.81
58000 Professional Fees	
58003 Consulting	7,930.10
58004 Consulting-VAWA/SART	7,261.95

	Total
58200 Accounting Fees	6,600.00
Total 58000 Professional Fees	21,792.05
58100 Postage-delivery	366.54
58400 Education/Training	4,993.12
58600 Volunteers	250.30
58700 Dues and Subscriptions	1,074.25
59000 Client Support	264.50
59100 Children/Teen group	215.25
59120 Support group expenses	152.66
59700 License and Permits	15.00
61050 House-323 S Whitewater	
61050-1 Utilities	3,330.24
61050-2 Supplies	54.31
61050-3 Repairs & Maint	1,638.78
61050-4 Security System	708.43
61050-5 Insurance	108.00
61050-7 Professional Fees	1,300.00
61050-8 Interest Expense-T&C	5,010.14
Total 61050 House-323 S Whitewater	12,149.90
70000 Fundraising Events Expense	2,830.72
70001 Client Emergency Funds Expense	9,063.29
Total Expenditures	252,825.12
NET OPERATING REVENUE	35,290.14
NET REVENUE	\$35,290.14

Statement of Financial Position

As of December 31, 2016

	Total
ASSETS	
Current Assets	
Bank Accounts	
10050 Money Market Town and Country	40,372.15
10200 Checking Acct-Premier	19,284.08
10250 Town and Country Checking	34,334.65
10300W CD's	0.00
10302 CD-Town & Country-404	5,045.67
1708 Partnership CD 1708	896.82
1714 Partnership CD 1714	896.82
Total 10300W CD's	6,839.31
10600 Premier Bank-CD's	15,000.00
Total Bank Accounts	115,830.19
Other Current Assets	
10301 CD-Town & Country-DWD	2,240.00
13000 Promise to give	49,865.92
14500 Cash-Petty	100.00
Total Other Current Assets	52,205.92
Total Current Assets	168,036.11
Fixed Assets	
15000 Furniture and Fixtures	10,461.73
15100 Equipment	1,531.24
15440 Building-323 S Whitewater	111,998.66
15441 Building Improvements-323 S Whi	14,810.80
15450 Land-323 S Whitewater	14,267.34
17000 Accumulated Depreciation	-20,356.23
Total Fixed Assets	132,713.54
TOTAL ASSETS	\$300,749.65
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	1,112.08
Total Accounts Payable	1,112.08
Other Current Liabilities	
23000 Payroll Liabilities	0.00
23650 WI Unemployment Liability	2,240.00
Total 23000 Payroll Liabilities	2,240.00
50300 accrued retirement1	456.57
Total Other Current Liabilities	2,696.57
Total Current Liabilities	3,808.65
Long-Term Liabilities	
27100 Note Payable-Town & Country	90,878.10

	Total
27500 Long-term debt - cur port	2,701.97
27555 *Long-term debt - crt port. (o	-2,701.97
Total Long-Term Liabilities	90,878.10
Total Liabilities	94,686.75
Equity	
3900 Retained Earnings	12,154.85
39000 Unrestricted net assets	155,881.09
39010 Temporarily restricted net asts	2,736.82
Net Revenue	35,290.14
Total Equity	206,062.90
TOTAL LIABILITIES AND EQUITY	\$300,749.65

Item #14

2017 Billing/Charge Rates

Jefferson County Human Services Dept.

Used 2015 WIMCR with 2.5% COLA Adjustment (1% in 2016 + 1.5% in 2017)

SERVICE/TYPE	2017 PROPOSED		Unit	2016	2015	2014	2013	2012	2011
	Individual	Group							
Psychiatric - Med Check	\$202	n/a	hour	\$295	\$270.0	241	207	199	\$197.0
Psychiatric - Evaluation	\$202	\$50	hour	\$295	\$270	241	207	199	\$197
APNP w/ Psychiatric specialty - Med Check	\$122	n/a	hour	n/a	n/a	n/a	n/a	n/a	n/a
APNP w/ Psychiatric specialty - Evaluation	\$122	n/a	hour	n/a	n/a	n/a	n/a	n/a	n/a
Counseling - Masters	\$94	\$27	hour	\$124	\$108	106	100	89	\$90
Substance Abuse - Bachelor	\$98	\$25	hour	\$86	\$79	79	79	77	\$78
Case Management	\$88	\$22	hour	\$86	\$93	91	86	77	\$78
Juvenile Supervision	\$88	\$22	hour	\$86	\$93	91	86	77	\$78
C.C.S. - MD	\$202	\$50	hour	n/a	n/a	n/a	n/a	n/a	n/a
C.C.S. - Masters	\$95.69 (88.48)	\$36.82 (34.05)	hour	\$143.56 / \$88.48	\$88.48	88			
C.C.S. - Bachelor	\$99.60		hour	\$99.60	\$99.60				
C.C.S. - PHD	\$115.18 (106.5)		hour	\$137.31 / \$106.50	\$106.50	107			
C.C.S. - Technician/Rehab	\$84.36 (78)	\$32.06 (30.02)	hour	\$93.24 / \$78.00	\$78.00	78			
C.C.S. - Peer	\$84.36 (78)	\$32.06 (30.02)	hour	\$93.24 / \$78.00	\$78.00	78			
C.S.P - Psychiatric	\$205	\$51	hour	\$211	\$209	213	187	200	\$197
C.S.P. - R.N. Nurse	\$97	\$24	hour	\$110	\$123	106	85	77	\$77
C.S.P. - Masters	\$93	\$27	hour	\$129	\$98	81	72	68	\$66
C.S.P. - Bachelors	\$97	\$24	hour	\$110	\$84	72	68	61	\$63
C.S.P. - Technician	\$96	\$24	hour	\$118	\$71	69	64	63	\$64
C.R.S. - Daily	\$119.28	n/a	Daily	\$119.28	\$119.28	\$119.28	\$119.28	68.53	68.53
C.R.S. - Periodic	\$15.80	n/a	hour	\$15.80	\$15.80	\$15.80	\$15.80	16.50	16.50
E.M.H. - Masters w/3000	\$94	n/a	hour	\$86	\$93	91	86	77	\$78
E.M.H. - Bachelor	\$92	n/a	hour	\$86	\$93	91	86	77	\$78
E.M.H. - Technician	\$84	n/a	hour	\$118	\$71	69	64	63	\$64
Waiver- Case Management	\$71		Hour	\$90	\$92				
O.W.I. Assessment - Standard	\$295	n/a	task	\$295	\$295	295	295	295	\$295
O.W.I. - No Show	\$145	n/a	task	\$145	\$145	145	145	145	\$145
O.W.I. - Reinstatement	\$98	n/a	task	\$98	\$98	98	98	98	\$98
O.W.I. - Extension of D.S.P.	\$98	n/a	task	\$98	\$98	98	98	98	\$98
O.W.I. - Paperwork Transfer	\$147	n/a	task	\$147	\$147	147	147	147	\$147
O.W.I. - Out-of-State Add-on	\$246	n/a	task	\$246	\$246	246	246	246	\$246
Lueder Haus	\$281	n/a	day	\$293	\$293	251	237	268	\$252
Protective Payee- Non Care WI	\$45.5	n/a	month	\$44.4	\$43.95	36	38	38	\$37
Protective Payee - Family Care	\$45.5	n/a	month	\$44.4	\$43.95	36	40	40	\$40
Supportive Home Care	\$67	n/a	hour	\$66					
Daily Living Skills	\$77	n/a	hour	\$76					

	Billed	Received
January	118,127	114,867
February	99,842	94,343
March	114,502	109,901
April	106,393	102,118
	438,863	421,228

Expenses - April

475,174

Deficit - 4 mos.

(53,946)

Deficit - 12 mos.

(161,837) estimated

Row Labels	Max of rate	Sum of Units	Sum of Billed		New	Current	Based on 2015 WIMCR
Bachelors	99.6	46	4,582	1%	99.60	99.6	75.42
Masters	88.48	4258	376,748	87%	95.69	88.48	92.21
Masters Group	34.05	204	6,946	2%	36.82	34.05	35.49
PhD	106.5	4.75	506	0%	115.18	106.5	182.79
Tech	78	653	50,934	12%	84.36	78	90.95
Grand Total	106.5	5165.75	439,716	1			

NATIONAL RECOVERY MONTH

2017

WHEREAS, behavioral health is an essential part of health and one's overall wellness; and

WHEREAS, prevention of mental and/or substance use disorders works, treatment is effective, and people recover in our area and around the nation; and

WHEREAS, preventing and overcoming mental and/or substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, we must encourage relatives and friends of people with mental and/or substance use disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

WHEREAS, in 2015, *20.8 million* people aged 12 or older received specialty treatment for a substance use disorder, *43.4 million* adults aged 18 or older received mental health services, and *8.1 million* adults had a co-occurring mental illness and substance use disorder, according to the 2015 National Survey on Drug Use and Health. Also note that drug overdoses in the United States have quadrupled since 2000, driven by increases in the number of opioid overdoses per the Centers for Disease Control and Prevention (2016). Given the serious nature of this public health problem, we must continue to reach the millions more who need help; and

WHEREAS, to help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), and **Jefferson County Human Services Department** invite all residents of **Jefferson County, Wisconsin** to participate in National Recovery Month; and

NOW, THEREFORE, I **Jim Mode, Human Services Board Chair**, by virtue of the authority vested in me by the laws of **Jefferson County** do hereby proclaim the month of September 2017 as

NATIONAL RECOVERY MONTH

In **Jefferson County** and call upon the people of **Jefferson County** to observe this month with appropriate programs, activities, and ceremonies to support this year's Recovery Month.

In Witness Whereof, I have hereunto set my hand this 8th day of August, in the year of our Lord two thousand seventeen, and of the Independence of the United States of America the two-hundred and forty-second.

Signature